

MILTON KEYNES VILLAGE PRACTICE
MINUTES OF PATIENT'S PARTICIPATION GROUP MEETING
HELD IN DECEMBER 2019

The Meeting commenced at 1.00pm in the Practice and was Chaired by John Baker.

PRESENT:

John Baker, Janet Galley, Blaine Price, Angela Southall (minutes), Bob Evelyn (new member)

APOLOGIES:

Anne Falcus, Frances Evelyn (new member)

Those present at the PPG were disappointed that no one from the practice could attend but understood the work pressures within the practice.

MINUTES FROM PREVIOUS MEETING:

Agreed.

MATTERS ARISING:

Posters:

Anne and Angela produced a "Your Surgery Needs You" poster. This was distributed to the pharmacy next door, the Fish & Chip shop the Parish Council. The local school(s) and Waitrose were another possibility to be investigated.

Practice Updates

1. The PPG members present signed a new contract of confidentiality.
2. Bob mentioned that the "Walking for Health" notice should be placed in a more prominent position within the surgery. Bob's first walk will take place on 7th January 2020. This first walk will be a "slow" walk followed by a "medium" walk on 14th January.
3. Bob also pointed out that the notice promoting the walks had not yet appeared in the reception area. (Neither had the "Your Surgery Needs You" poster appeared within that area).
4. Comment box was not available. No "Star of the Month".

AOB

1. The PPG asked if there was any help the group could offer to support/help the practice staff. What can the PPG do to take some pressure off the practice staff?
2. Bob asked, as a new member, what were the PPG trying to achieve? What were the objectives of the PPG? Janet requested that we all look at the "Terms of Reference" and would undertake to forward them to members by email.
3. A request was made for a member of the practice to attend the next PPG.

NEXT MEETING IS PLANNED FOR THURSDAY 30th JANUARY AT 1pm

Note: On leaving the surgery it was noticed that both "Your Surgery Needs You" and "The Walking for Health" posters were now on the notice board in the reception area. Bob did ask the receptionist about the walking forms but, at the time, she was not aware there were any.